

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 11 February 2020

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader – Councillor Hammond
- Cabinet Member for Adult Care – Councillor Fielker
- Cabinet Member for Aspiration, Children & Lifelong Learning – Councillor Paffey
- Cabinet Member for Healthier & Safer City – Councillor Shields
- Cabinet Member for Resources – Councillor Barnes-Andrews
- Cabinet Member for Green City and Environment – Councillor Leggett
- Cabinet Member for Homes & Culture - Councillor Kaur
- Cabinet Member for Place & Transport – Councillor Rayment
- **Joint Commissioning Board**
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

<b>Report</b>	<b>Decision Expected</b>	<b>Portfolio</b>
Admission Arrangements For Community And Voluntary Controlled Schools For Academic Year 2021-2022	11 February 2020	Children & Families Portfolio
Community Chest Grants 2019/20	11 February 2020	Green City and Environment
A Green City Delivery Plan for Southampton City Council.	11 February 2020	Green City and Environment
Budget Matters	21 January 2020	Resources Portfolio
Budget Matters	11 February 2020	Resources Portfolio
Social Value and Sustainable Procurement Policy and Framework	11 February 2020	Resources Portfolio
Financial Monitoring for the period to the end of December 2019	25 February 2020	Resources Portfolio
The Medium Term Financial Strategy, Budget and Capital Programme 2020/21 to 2022/23, including Capital Strategy	Council 26 February 2020  Cabinet 25 February 2020	Resources Portfolio
Provision of Environmental Enforcement Services	11 February 2020	Place and Transport Portfolio
Integrated Advocacy Service	19 December 2019	Joint Commissioning Board
Residential and Nursing Homes – Market Management update and commissioning strategy	20 February 2020	Joint Commissioning Board
Council Tax Base 2020/21	20 January 2020	Officer Key Decision
Council Tax Reduction Scheme 2020/21	23 January 2020	officer Non-Key Decision
Council Housing Allocations - WITHDRAWN	27 January 2020	Homes & Culture Portfolio

**LEADER**

**NO ITEMS ON THIS OCCASION**

# **ADULT CARE PORTFOLIO**



**NO ITEMS ON THIS OCCASION**

# **ASPIRATION, CHILDREN & LIFELONG LEARNING PORTFOLIO**

Title	ADMISSION ARRANGEMENTS FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS FOR ACADEMIC YEAR 2021-2022
Details	To consider the report of the Cabinet Member for Aspiration, Children and Lifelong Learning seeking approval to publish the admission arrangements for community and voluntary controlled schools for academic year 2021-2022.
Decision Maker	Cabinet
Decision Expected	11 February 2020
Date Added to the Plan	1 January 2020
Main Consultees	Parents, Schools, other admission authorities, Hampshire County Council, Diocese.
Consultation Method	Statutory 6 week consultation from 2 December 2019 to 13 January 2020.
Head of Service	Director of Children & Families
Author	Clodagh Freeston  clodagh.freeston@southampton.gov.uk
Background Material Available	ADMISSION ARRANGEMENTS FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS FOR ACADEMIC YEAR 2021-2022
Public Comments may be sent to	Clodagh Freeston clodagh.freeston@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

# **GREEN CITY AND ENVIRONMENT PORTFOLIO**

Title	Community Chest Grants 2019/20
Details	To consider the report of the Director of Quality and Integration seeking approval on round 2 awards for the Community Chest Grants 2019/20, following recommendations from the cross-party Community Chest Grant Advisory Panel.
Decision Maker	Cabinet Member for Green City and Environment
Decision Expected	11 February 2020
Date Added to the Plan	1 December 2019
Main Consultees	Recommendations from Community Chest Grant Advisory Panel
Consultation Method	Cross party grant advisory panel
Head of Service	Director of Quality & Integration
Author	Joanne Hughes  joanne.hughes@southampton.gov.uk Tel: 023 8083 4067
Background Material Available	Community Chest Grants 2019/20
Public Comments may be sent to	Joanne Hughes Email: joanne.hughes@southampton.gov.uk Tel: 023 8083 4067
Slippage/Variations/Reason for Withdrawal	Decision has been delay due to pre-election period.
Updates	

Title	A Green City Delivery Plan for Southampton City Council.
Details	To consider the report of the Cabinet Member for Green City and Environment seeking adoption of a Green City Delivery Plan for Southampton City Council.
Decision Maker	Cabinet
Decision Expected	11 February 2020
Date Added to the Plan	
Main Consultees	Key officers representing relevant service areas including Transport, Public Health, Capital Assets Planning, Procurement, Waste, Open Spaces, Environmental Health, Communications, Policy and Insight. Council Management Team and relevant cabinet members.
Consultation Method	Circulation of draft report meetings and briefings with relevant cabinet members and key officers.
Head of Service	Director of Transactions & Universal Services
Author	Pete Boustred  pete.boustred@southampton.gov.uk Tel: 023 8083 4743
Background Material Available	A Green City Charter for Southampton City Council. A Green City Charter for Southampton City Council - Appendix 1 A Green City Charter for Southampton City Council - Appendix 2 A Green City Delivery Plan for Southampton City Council.
Public Comments may be sent to	greencity@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	



# **HEALTHIER AND SAFER CITY PORTFOLIO**



**NO ITEMS ON THIS OCCASION**

# **RESOURCES PORTFOLIO**

Title	Budget Matters
Details	To consider any key financial decisions of a capital or revenue nature.
Decision Maker	Cabinet
Decision Expected	21 January 2020
Date Added to the Plan	1 January 2020
Main Consultees	
Consultation Method	
Head of Service	Director of Finance & Commercialisation
Author	Steve Harrison <a href="mailto:steve.harrison@southampton.gov.uk">steve.harrison@southampton.gov.uk</a>
Background Material Available	Budget Matters
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title

Budget Matters

Details

To consider any key financial decisions of a capital or revenue nature.

Decision Maker

Cabinet

Decision Expected

11 February 2020

Date Added to the Plan

Main Consultees

Consultation Method

Head of Service

Director of Finance & Commercialisation

Author

Steve Harrison

[steve.harrison@southampton.gov.uk](mailto:steve.harrison@southampton.gov.uk)

Background Material Available

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

Title	Social Value and Sustainable Procurement Policy and Framework
Details	To consider the report of the Cabinet Member for Resources, detailing the Social Value and Sustainable Procurement Policy, and Framework.
Decision Maker	Cabinet
Decision Expected	11 February 2020
Date Added to the Plan	1 December 2019
Main Consultees	
Consultation Method	
Head of Service	Director of Customer, Digital and Policy
Author	Paul Paskins  paul.paskins@southampton.gov.uk Tel: 023 8083 4353
Background Material Available	Social Value and Sustainable Procurement Policy and Framework
Public Comments may be sent to	paul.paskins@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	The decision has been delayed to allow time for additional consultation.
Updates	

Title	Financial Monitoring for the period to the end of December 2019
Details	To consider the report of the Cabinet Member for Resources detailing the revenue and capital monitoring position for the period to the end of December 2019.
Decision Maker	Cabinet
Decision Expected	25 February 2020
Date Added to the Plan	
Main Consultees	
Consultation Method	
Head of Service	
Author	Steve Harrison  steve.harrison@southampton.gov.uk
Background Material Available	Financial Monitoring for the period to the end of December 2019
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title The Medium Term Financial Strategy, Budget and Capital Programme 2020/21 to 2022/23, including Capital Strategy

Details To consider the report of the Cabinet Member for Resources, detailing for both the General Fund and Housing Revenue Account (HRA) the Medium Term Financial Strategy (MTFS) for the period 2020/21 to 2022/23, the 2020/21 budget and the Capital Programme for the period 2019/20 to 2022/23.

Decision Maker Cabinet

Council

Decision Expected 25 February 2020

26 February 2020

Date Added to the Plan

Main Consultees

Consultation Method

Head of Service

Author Steve Harrison

[steve.harrison@southampton.gov.uk](mailto:steve.harrison@southampton.gov.uk)

Background Material Available The Medium Term Financial Strategy, Budget and Capital Programme 2020/21 to 2022/23

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

# **HOMES & CULTURE PORTFOLIO**

**NO ITEMS ON THIS OCCASION**





# **PLACE AND TRANSPORT PORTFOLIO**

Title	Provision of Environmental Enforcement Services
Details	To consider the report of the Cabinet Member for Place and Transport seeking approval to enter into a inter authority agency agreement between Southampton City Council and East Hampshire District Council under S.101 of the Local Government Act 1972 for the purposes of enforcing littering across the City.
Decision Maker	Cabinet
Decision Expected	11 February 2020
Date Added to the Plan	
Main Consultees	
Consultation Method	
Head of Service	Director of Transactions & Universal Services
Author	Rosie Zambra <a href="mailto:rosie.zambra@southampton.gov.uk">rosie.zambra@southampton.gov.uk</a>
Background Material Available	Provision of Environmental Enforcement Services
Public Comments may be sent to	<a href="mailto:Rosie.zambra@southampton.gov.uk">Rosie.zambra@southampton.gov.uk</a>
Slippage/Variations/Reason for Withdrawal	
Updates	

# **JOINT COMMISSIONING BOARD**

Title	Integrated Advocacy Service
Details	To consider the report of the Director of Quality and Integration seeking approval for the award of an Integrated Advocacy Service
Decision Maker	Joint Commissioning Board Cabinet Member for Adult Care
Decision Expected	19 December 2019 19 December 2019
Date Added to the Plan	1 December 2019
Main Consultees	Legal, Finance, ICU
Consultation Method	Circulation of report.
Head of Service	Director of Quality & Integration
Author	Jackie Hall  jackie.hall@southampton.gov.uk Tel: 023 8083 4258
Background Material Available	Integrated Advocacy Service
Public Comments may be sent to	Jackie Hall Jackie.hall@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title Residential and Nursing Homes – Market Management update and commissioning strategy

Details To consider the report of the Associate Director - Provider Relationships considering the future relationships with the residential and nursing home sector. This will include an introduction to the sector and it will cover two key areas:

Published rate levels, how we pay providers, and why rates are higher than we normally expect based on the published rates, including the response of the market at higher rate levels. The market as a whole is now responding to changes to the national minimum wage and other increases and expecting all rates to uplift to reflect this. Although we do not have an exact figure to work on for these other changes, I think it is important that the JCB (and yourself) have an understanding of the negotiations we undertake with homes and the potential financial impact for the future.

- Future commissioning intentions and a plan for engaging with the market, including on commencing seeking agreements to guarantee access to care places at agreed prices. This is not a decision but we are seeking agreement to map out an approach to the market that will better enable us to access and understand price arrangements.

Decision Maker Joint Commissioning Board

Decision Expected 20 February 2020

Date Added to the Plan

Main Consultees

Consultation Method Circulation of report

Head of Service Director of Quality & Integration

Author Matthew Waters

matthew.waters@southampton.gov.uk  
Tel: 023 8083 4849

Background Material Available Residential and Nursing Homes – Strategy for  
Published Rates and future commissioning

Public Comments may be sent to Matthew.waters@southampton.gov.uk

Slippage/Variations/Reason  
for Withdrawal

Updates

# **OFFICER DECISIONS**



Title	Council Tax Base 2020/21
Details	To approve the amount calculated by Southampton City Council as its Council Tax base for the year commencing 1st April 2020
Decision Maker	Officer Decision Making
Decision Expected	20 January 2020
Date Added to the Plan	1 January 2020
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	Director of Finance & Commercialisation
Author	Steve Harrison, Stephanie Skivington  steve.harrison@southampton.gov.uk, stephanie.skivington@southampton.gov.uk
Background Material Available	Council Tax Base 2020/21
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Council Tax Reduction Scheme 2020/21
Details	To consider a report seeking approval for the year 2020-21 and subsequent years the amended Southampton City Council Tax Reduction Scheme.
Decision Maker	Officer Decision Making
Decision Expected	23 January 2020
Date Added to the Plan	1 January 2020
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	
Author	Andrew Armour, Steve Harrison, Stephanie Skivington  andrew.armour@southampton.gov.uk, steve.harrison@southampton.gov.uk, stephanie.skivington@southampton.gov.uk Tel: 023 8083 2815, ,
Background Material Available	Council Tax Reduction Scheme 2020/21
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Council Housing Allocations - WITHDRAWN
Details	To consider the report of Customer Involvement Manager seeking to reclassify the age limit in specific supported housing blocks from 60+ to 50+
Decision Maker	Officer Decision Making
Decision Expected	27 January 2020
Date Added to the Plan	1 August 2019
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	Director of Housing, Adults & Communities
Author	Sean Henderson  Sean.Henderson@southampton.gov.uk Tel: 023 8083 2299
Background Material Available	Council Housing Allocations
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	Decision on this item has been deferred 9th December 2019 to allow time for further analysis and consideration of the consultation responses. Taking into account the outcome of a public consultation and a review of the current letting situation for the Council's Supported Housing Schemes, which has improved, the decision has been taken to withdraw the age reduction proposal at this time. We are reviewing possible alterations to some of our Supported Housing Schemes which may make them more attractive to applicants over the age of 60 in the future. We will continue to monitor the letting situation in Supported Housing Schemes. Should circumstances change we may visit this again at a later date.
Updates	